

ARCHDIOCESE OF SOUTHWARK

ROLE DESCRIPTION

Music Leader

ROLE TITLE: Parish Music Leader for [type of music group/s].
RESPONSIBLE TO: Parish Priest.
ROLE PURPOSE: To work with musicians and singers to provide Liturgical Music during Mass on Sundays and Major Feasts.

MAIN RESPONSIBILITIES

- To organise and direct regular rehearsals for singers and/or instrumentalists.
- To direct the music at Mass on Sundays and on other occasions such as major feasts, weddings etc, when required and available.
- To work with the Parish Priest and/or Parish Liturgy Group to plan the Liturgy and its music.
- To liaise with the priest presiding at the Parish Liturgy and any other appropriate ministers.
- To encourage and recruit parish musicians and be active in their training, development and general welfare.
- To liaise with the Parish School where appropriate and also with the Children's Liturgy
- Group and Sacramental Catechists groups to co-ordinate music and share in liturgical planning.
- To co-operate with others to ensure that the work of music ministries in the parish is conducted in accordance with the Diocesan Child Protection procedures.
- To monitor good practice and implement changes as necessary to enhance both the quality of the liturgy and the safety of children in music ministries.

PROTECTION OF CHILDREN AND VULNERABLE ADULTS

- To familiarise themselves with National Child Protection Policies.
- To refer any concerns about a child to the CPR in the Parish.
- To be willing to participate in basic child protection training.

PERSON SPECIFICATION

- An understanding of the purpose and forms of the Church's Liturgy and an openness to a diversity of Church music.
- Commitment to the Liturgy of the Roman Catholic Church and the ethos of the parish.
- Commitment to working with others in exploring and planning Liturgy and a willingness to give time to this task of shared planning and preparation.
- To enjoy sharing and making music.
- All volunteers responsible for music group must be over 18 years of age.